

WALTER ROBERTS

PRODUCTION MANAGEMENT

Highly-regarded manager whose accomplishments reflect strong leadership ability, an organized, solution-oriented mindset, and the ability to recognize and act on improvement opportunities

SUMMARY OF QUALIFICATIONS

- ◆ Dedicated individual with ground-up experience in production and operations.
 - ◆ Solid record of accomplishment in initiating operational and organizational changes to improve performance.
 - ◆ Organized and systematic. Go-getter who gets the job done, remaining calm and cool under pressure.
 - ◆ Effective, hands-on manager. Able to capitalize on individual strengths and build productive teams.
 - ◆ Known for excellent interpersonal skills and ability to work effectively with people from all backgrounds.
 - ◆ Respected leader who readily takes initiative to solve problems and improve business operations.
 - ◆ Demonstrated commitment to maximizing efficiency and productivity in the workplace.
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PROFESSIONAL EXPERIENCE

JOHNSON FOODS, Mount Laurel, NJ

1985 to present

Production Supervisor (1995 to present)

Monitor daily operations, setting schedules for blending and production while supervising 39 production workers.

Production Management

- Highly valued for improvement initiatives, earned rotation through assignments in all three onsite plants.
- Currently assigned to finishing plant, effectively schedule blending, packaging, and labeling of products in 6-day, 24-hour operation that produces an average of 500,000 packages daily. Capably troubleshoot problems and resolve issues related to mechanical systems, supplies, computer systems, and personnel.
- Manage dispatch for fleet of 20 drivers, capably coordinating pickups and deliveries while competently dealing with problems related to truck breakdowns, driver illness, and schedule changes.
- Mobilized management team to reach mandated cost-savings objective of \$8,000/week. Organized brainstorming sessions that identified improvement opportunities, leading team to successfully reach target within four months.
- Introduced new schedule that broke with tradition to reduce the number of employees assigned to Saturday clean-up. With more man-hours available for daily production assignment, win-win situation saved \$360,000 in overtime costs while improving employee morale.
- Established training program for new employees, evaluating performance at scheduled intervals to gauge progress.
- Created fact book that detailed production operations, procedures, and configurations for various plant products. Well-received manual is currently used as a training and reference tool for plant personnel.
- Arranged training program that saved money by presenting effective ways to minimize chemical usage during clean-up.
- Implemented rewards program for production staff that recognized contributions, effectively showing appreciation for cost saving and efficiency improvement ideas while providing incentive for future contributions.

Operations Improvement

- Earned reputation for commitment to operations improvement. Routinely and proactively implement new procedures, improving efficiency and productivity while reducing waste and costs.
 - Organized Monday morning start-up of 17 machines, setting schedule that focused effort and better utilized resources while reducing start-up time.
 - Researched recycling alternatives to identify more profitable option for recycling usable boxes. Instituted new recycling alternative for usable boxes that provided \$58,000/year in additional income.
 - Designed new layout for warehouse that optimized space and simplified inventory movements.
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JOHNSON FOODS

Continued

Warehouse Manager (1990 to 1995)

Oversaw shipping and receiving of finished goods and raw materials, maintaining appropriate inventories. Supervised and evaluated employees.

- Reduced workforce by 20% while increasing overall productivity by redesigning and streamlining labor-intensive operation.
- Developed recommendation for cost-saving pallet control program.
- Researched bar coding system, implementing process that automated inventory control and product recall, while improving accuracy.

Shipping Supervisor (1988 to 1990)

Oversaw shipping and receiving of finished goods and raw materials. Maintained inventory.

Working Foreman (1986 to 1988)

Operated warehouse computer system that controlled two automatic shipping cranes. Scheduled and coordinated all break relief time for day shift employees.

Utility Worker (1985 to 1986)

Operated various filling machines.

PROFESSIONAL DEVELOPMENT

Completed training in:

Total Quality Management
Reliability Centered Management
Supervision & Management

COMPUTER SKILLS

Word, Excel, AS400, Internet, E-mail

Keywords: Supervision, management, production, shipping, receiving, warehouse, inventory control, inventory management, dispatch, scheduling, maintenance, organizational skills, relationship management, optimization, organizational improvement, operations improvement, problem-solving, team-building

